

The Regular Meeting of the Westampton Township Board of Education was called to order by Board President, Justin Wright, 7 PM in the Media Center of the Westampton Township Middle School. Mr. Wright announced that the meeting had been advertised in compliance with the Sunshine Law. The Pledge of Allegiance was held and a moment of silence was observed.

The following Roll Call was taken:

Board Members Present:	Board Members Present:	Board Members Absent:
Mrs. Rayna Denneler	Mr. Alan Hynes	Mrs. Suzanne Applegate
Mrs. Jennifer Dinardo	Dr. Vanessa Nichols	
Mr. Ryan Fagan	Mr. Malcolm Whitley	
Mr. Christopher Hamilton	Mr. Justin Wright	

Administrators Present:		
Dr. Anthony Petruzzelli	Dr. Rachel Feldman	
Mr. Michael Blake	Mrs. Jean Zitter	
Mr. Matt Andris		

Mr. Wright welcomed visitors to the meeting.

5. Dr. Nichols moved, seconded by Mr. Hynes to approve the minutes of the Regular Meeting/Public Hearing, May 6, 2019. All Ayes with Mrs. Denneler abstaining.

6. Presentations: None at this time.

7. Executive Session:

**RESOLUTION:**

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time. No action will be taken.

8. Public Comment on Agenda Items Only:

It is anticipated that before addressing the Board, individuals have given the appropriate school district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or Superintendent. The total time allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

8.1 Action Items: None at this time.

9. District Department Quarterly Reports:

Westampton Middle School Report:	Matthew Andris, Principal
H.I.B. Report:	Matthew Andris, H.I.B. Coordinator
WIS School Report:	Rachel Feldman, Principal
Holly Hills School Report:	Jennifer Murray, Principal/Curriculum Supervisor

Special Services Report: Jean Zitter, Supervisor of Special Services  
Superintendent's Report: Anthony Petruzzelli, Superintendent  
Facilities Report: Tracy McGuire, Board Secretary

10. Correspondence: None at this time.

11. Board of Education Committee Reports:

11. A. Budget/Personnel Committee:

Members: Justin Wright, Jennifer Dinardo, and Ryan Fagan

**At the recommendation of the Superintendent, Mrs. Dinardo moved, seconded by Dr. Nichols to approve as a Single Consent Vote items 11. A. 1 through 11. A. 20. All Ayes.**

**Mrs. Dinardo moved, seconded by Mr. Hamilton to approve items 11. A. 1 through 11. A. 20.**

**Roll Call Vote: All Ayes.**

11. A. 1. The Budget and Finance Committee called for a motion to approve payment of the bills as presented.

11. A. 2. Payment of Cafeteria Account Bills: None at this time.

11. A. 3. The Superintendent called for a motion to accept, with regret, the letter of resignation of Holly Hills aide, Rachel Stewart, effective June 30, 2019.

11. A. 4. The Superintendent called for a motion to approve Paternity Leave for Westampton Middle School Teacher, John Condoleon, beginning approximately September 16, 2019. Mr. Condoleon will utilize 9 discretionary days, 4 personal days and then continue on FMLA. Mr. Condoleon's expected date of return is approximately Monday, October 14, 2019.

11. A. 5. The Superintendent called for a motion to approve training days for the new Board Secretary, Karen Greer. Mrs. Greer will train for 8 days beginning June 17, 2019 at a rate of \$40.61 per hour. She officially starts her position July 1, 2019.

11. A. 6. The Superintendent called for a motion to approve Natasha Harper for 8 days of cross training for the Curriculum Secretary position at a rate of \$16.86/hr.

11. A. 7. The Superintendent called for a motion to approve Maribel Gomez as a Full-Time Custodian (no-Black Seal), starting July 1, 2019, at a salary of \$36,444.

11. A. 8. The Superintendent called for a motion to approve summer secretarial coverage for the Intermediate School from July 1- August 29. The coverage will be provided by Sandra Pruss and Maureen Pasquarello at the sub secretarial rate of \$16.86 per hour up to 90 hours total.

11. A. 9. The Superintendent called for a motion to accept, with regret, the letter of resignation of WMS Teacher, Colleen Marra, effective June 30, 2019.

11. A. 11. Resolution #23-18: THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT the Board of Education should award contracts for the 2019-2020 school year, with competitive bidding, to procure professional services for the District pursuant to 18A:18A.5a (1) to the following:

Architect	Garrison Architects	\$150 hr for principal architects, \$125 hr for senior architects, \$110 hr project architects, \$95 hr project directors, rates as per Appendix A
Auditor	Inverso & Stewart Robert Inverso	\$25,300 General Annual Audit
Engineer	Dante Guzzi Engineering	\$144 hr principal engineer, \$140 hr associate engineer, \$136 associate planner, \$132 hr associate surveyor, \$133 hr senior project engineer, rates as per Schedule A
Environmental	Karl Environmental Group	Right to Know Program \$1,895, Education and Training: RTK \$600, Ahera \$400, Blood Bourne \$400
Physician	Columbus Family Physicians	\$1,600.00 a year
Solicitor	Parker McCay	\$175.00 an hour

11. A. 12. The Superintendent called for a motion to accept, with regret, the letter of resignation of Holly Hills aide, Margaret Vytowich, effective June 18, 2019.

11. A. 13. The Superintendent called for a motion to approve an increase in salary for Custodian, Valerie Pratt who passed the black seal license test. Per the contract, her salary will increase by \$1,000 to a new salary of \$36,916, (prorated) effective 6/1/19. Her 19-20 salary has been adjusted to \$37,961.

11. A. 14. The Superintendent called for a motion to accept, with regret, the letter of resignation of Custodian, Joseph Hummel, effective June 23, 2019.

11. A. 15. The Superintendent called for a motion to approve Jennifer Ceriale as a WIS 4<sup>th</sup> Grade Math/Science Teacher for the 2019-2020 school year, at a salary of \$58,559. Step 1, MA.

11. A. 16. The Superintendent called for a motion to approve Extended School Year (ESY) staff from July 8, 2019 to August 1, 2019 (Monday through Thursday). Salary would be per contract for 2019-2020 school year. 9:00 AM – 11:30 AM at Holly Hills Elementary School.

Job	Name	Subject	Hours
Teacher	Jessica Szalma	Self-contained PSD	48 hours
Teacher	Alexandra Glover	Self-contained K-2	48 hours
Teacher	Erin Dennison	Self-contained LLD 3 <sup>rd</sup> -5 <sup>th</sup>	22.5 hours
Teacher	Linda Ordecki- Relevo	Self-contained LLD 3 <sup>rd</sup> -5 <sup>th</sup>	22.5 hours
Teacher	Katie Hicks	Self-contained AUT K-1	48 hours
Teacher	Lisa Ann Priest	Self-contained AUT 2 <sup>nd</sup> -3 <sup>rd</sup>	48 hours
Teacher	Michael Rehn	Self-contained AUT 5 <sup>th</sup> -8 <sup>th</sup>	48 hours
Aide	Anita Fink		48 hours
Aide	Cathy Wolfe		48 hours
Aide	Tammy Hummel		48 hours
Aide	Maureen Pasquarello		48 hours
Aide	Mercina Taggart		48 hours
Aide	Kathy Bardeer		48 hours
Aide	Vonetta McGee		48 hours
Aide	Bernadette Andrejco		48 hours
Aide	Diane Bender		48 hours
Aide	Bill Scheffold		48 hours
Aide	Anthony Malave		48 hours
Substitute Teacher	Steven Harper		48 hours
Substitute Teacher	Amanda Cutietta		48 hours
Substitute Aide	Patrice Tolmayer		48 hours
Occupational Therapist	Christina Stewart		Up to 40 hours
Physical Therapist	ESU Designee		Up to 5 hours
Speech Therapist	Brooke Gordon		Up to 60 hours
Nurse	Danielle McNally		48 hours

11. A. 17. The Superintendent called for a motion to approve up to ten (10) days each of summer work at the 2019-2020 contracted rate for Felicia Miller, LDT-C (Learning Consultant); Lisa Bungarden, MSW (School Social Worker); and Ryan Gentek, Ed.S. (School Psychologist) to complete Child Study Team testing and hold IEP meetings required over the summer.

11. A. 18. The Superintendent called for a motion to approve up to twenty (20) hours in total of summer work for teachers at an hourly rate of \$40.61 to participate in CST meetings as needed.

Holly Hills	Westampton Intermediate	Westampton Middle
Amanda Cutietta	Jennifer Dennis	Tiffany Coston
Catherine MacManiman	Stacey Zubryzcki	Casey Crass
Alexandra Glover	Cristina Burrows	Tricia Ferrell
Katie Hicks	Melissa Albanese	Constance Austin-Heredia
Alicia Hellmann		Jennifer Perry
Maureen Collins		Carrie Cianfrone
Danielle Dotsey-Ramirez		Gina Everett
Amy Stuck		
Katharine Hansel		
Lisa Ann Priest		
Carly Cinotti		
Erin Dennison		

11. A. 19. The Superintendent called for a motion to accept, with regret, the letter of resignation of WMS aide, Shelby Burd, effective June 30, 2019.

11. A. 20. The Superintendent called for a motion to approve Natasha Harper as Confidential Curriculum Secretary effective July 1, 2019 at a salary rate of \$30,000.

11. B. Curriculum/Community Committee:

Members: Christopher Hamilton, Rayna Denneker, and Vanessa Nichols

**At the recommendation of the Superintendent, Dr. Nichols moved, seconded by Mr. Hynes to approve as a Single Consent Vote items 11. B. 1 through 11. B. 5. All Ayes.**

**Mrs. Dinardo moved, seconded by Mr. Hamilton to approve items 11. B. 1 through 11. B. 5.**

**Roll Call Vote: All Ayes.**

11. B. 1. The Superintendent called for a motion to approve the Bookroom/Class Novel List for Westampton Middle/Westampton Intermediate School.

11. B. 2. The Superintendent called for a motion for the district curriculums to be approved for the 2019-2020 school year.

11. B. 3. The Superintendent called for a motion to approve the summer reading and math program.

11. B. 4. The Superintendent called for a motion to approve Kona Ice truck visit to Holly Hills Elementary School on June 11, 2019. A portion of the proceeds are donated to the HHS Student Activities account.

11. B. 5. The Superintendent called for a motion to approve the 2019-2020 school calendar.

11. C. Legislative/Policy Committee:

Members: Malcolm Whitley, Alan Hynes, and Suzanne Applegate

11. C. 1. Mr. Hamilton moved, seconded by Mrs. Dinardo to approve the first reading of the following Board of Education Policy. All Ayes.

Type	Number	Heading
Policy	2416	Programs for Pregnant Pupils M
Policy	5752	Marital Status and Pregnancy M

12. A. Information Items:

12. B. Enrollment Report: May 2019

12. C. Fire/Security Drills:

School	Drill	Date	Zone/Time
Holly Hills Elementary	Evac Drill	5/17/2019	32 mins.
Holly Hills Elementary	Fire Drill	5/29/2019	Zone 3&4/74 secs.
Westampton Middle	Fire Drill	5/17/2019	Zone 2/86 secs.
Westampton Middle	Shelter in Place	5/31/2019	6 mins.

12. D. Suspensions: May 2019

12. E. Student Action Items: None at this time.

12. F. Reports: None at this time.

12. G. Miscellaneous Action Items:

**At the recommendation of the Superintendent, Mrs. Dinardo moved, seconded by Mr. Hynes to approve as a Single Consent Vote items 12. G. 1 through 12. G. 4. All Ayes.**

**Mrs. Dinardo moved, seconded by Mrs. Denneler to approve items 12. G. 1 through 12. G. 4. Roll Call Vote: All Ayes.**

12. G. 1. The Superintendent called for a motion to approve the Facilities Use Calendars at the Holly Hills and Westampton Middle Schools.

12. G. 2. Resolution #24-18: THEREFORE BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education appoint Anthony Petruzzelli as the AFFIRMATIVE ACTION OFFICER for the year beginning May 30, 2019 through the next reorganization meeting (18A:17-5).

12. G. 3. Resolution #25-18: THEREFORE BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education authorizes the Affirmative Action Officer to conduct a needs assessment to develop a Comprehensive Equity Plan by June 14, 2019.

12. G. 4. Resolution #26-18: THEREFORE BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education authorizes the Affirmative Action Officer to the submit a Comprehensive Equity Plan by June 14, 2019; and WHEREAS, the Affirmative Action Office has developed a Comprehensive Equity Plan. NOW, THEREFORE BE IT RESOLVED, by the Westampton Board of Education that the Affirmative Action Officer is authorized to submit a three-year Comprehensive Equity Plan for school years 19-20 through 21-22.

13. Reports of the School Business Administrator and Board Secretary:

13. A. Information Items: None at this time.

13. B. Monthly Attendance Report: April 2019

13. C. Cafeteria Report: March 2019

13. D. Building Inspection Reports: None at this time.

13. E. Action Items:

**At the recommendation of the Superintendent, Mrs. Dinardo moved, seconded by Mr. Hamilton to approve as a Single Consent Vote items 13. E. 1 through 13. E. 6 and 15. A. 1. All Ayes.**

**Mrs. Dinardo moved, seconded by Mr. Whitley to approve items 13. E. 1 through 13. E. 6 and 15. A. 1. Roll Call Vote: All Ayes.**

13. E. 1. Resolution #22-18: The School Business Administrator and Board Secretary called for a motion to approve the Secretary's and Treasurer's Reports which are in agreement as of April, 2019.

THEREFORE BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT pursuant to N.J.A.C. 6:20-2.12(e) that to the best of knowledge of the members of the Board of Education that no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.12(b) and that it appears that sufficient funds are available, subject to funding by the State and Federal Governments, to meet the District's financial obligations for the remainder of the fiscal year as of April, 2019.

13. E. 2. The School Business Administrator and Board Secretary called for a motion to approve mileage reimbursement consistent with employment contracts and Board Policy for the months of June/July 2019.

13. E. 3. The School Business Administrator and Board Secretary called for a motion to approve a contract with Bayada Nurses for the 2019-2020 school year to provide substitute nursing services at the rate of \$55.00 per hour on an as-needed basis. It is anticipated that the need to use these services would be only on an emergency basis.

13. E. 4. Resolution #27-18: WHEREAS N.J.S.A. 18A:21-2, N.J.S.A. 18A:7G-31 and N.J.S.A. 18A:7F-41 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the above aforementioned statues authorize procedures, under the authority of the Commissions of Education, which permit a board of education to transfer unanticipated excess current

revenue or unexpected appropriations into reserve accounts during the month of June by Board resolution; and

WHEREAS, the Westampton Township Board of Education wishes to transfer unanticipated excess current year revenue or unexpected appropriations from the general fund in a Capital Reserve account at year end, and

WHEREAS, the Westampton Township Board of Education has determined that (an amount not to exceed) \$800,000 is available for such purpose of transfer.

NOW, THEREFORE BE IT RESOLVED by the Westampton Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

13. E. 5. Resolution #28-18: WHEREAS, Administrative Code 6A;23A-14.2 provides that a board of education may establish, by resolution, a maintenance reserve account to use to implement required maintenance of the school district's facilities, and

WHEREAS, a board of education may establish or increase the balance in a maintenance reserve account by appropriating funds in the annual general fund budget or by appropriating unanticipated revenue and/or unexpended line-item appropriation amounts anticipated at year end,  
NOW THEREFORE BE IT RESOLVED, that the Westampton Township Board of Education hereby directs the School Business Administrator to establish a Maintenance Reserve account in accordance with GAAP by transferring \$800,000 from unexpended/or unanticipated revenue prior to the close of the current school year.

13. E. 6. The School Business Administrator and Board Secretary called for a motion to approval for Seth Vancour. Approximately 28 mows for each School. Holly Hills 12,740 and WMS \$12,040. This includes Mulch, cleanup of court yards, trimming of trees as needed.

14. Unfinished Business: None at this time.

15. New Business:

15. A. 1. The Superintendent called for a motion to approve Substitute Teachers/Support Staff/Custodians, for the 2019-2020 School Year.

16. Public Comment on Non-Agenda Items Only:

1. Noel O'Hare, 17 Bloomfield Dr. – Questioning that Dr. Feldman is the 504 Officer. She thought that the 504's were handled through the Child Study Team Office.

Dr. Petruzzelli answered by saying every district has 504 Officers and Dr. Feldman is more than qualified for the position.

2. Colin Ryan, 115 Kings Rd. – Wanted to know if every child will have a text book in Social Studies and Health.



Dr. Petruzzelli responded he will make sure text books are available for students in classrooms. Assignments for homework should not involve the use of text books.

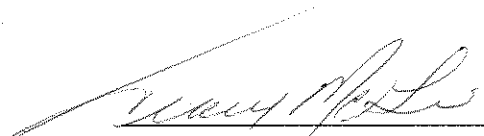
3. Karl Eversmeyer, 509 Bloomfield Dr. – He would like a bicycle rack at the Holly Hills School for students that ride their bikes to school.

17. Board President's Report: Justin Wright

18. At the Call of Chair, Mr. Hynes moved, seconded by Mrs. Dinardo to go into Executive Session at 7:30 PM for the purpose of discussing personnel, student or legal matters. All Ayes.

19. Mr. Hynes moved, seconded by Mrs. Dinardo to return to Regular Session at 8:23 PM. All Ayes.

20. There being no other business to come before the Board, Mr. Hamilton moved, seconded by Dr. Nichols to adjourn the meeting at 8:24 PM. All Ayes.



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Tracy McGuire  
Board Secretary

TOWNSHIP OF WESTAMPTON  
BOARD OF EDUCATION  
RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Westampton School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; a

WHEREAS, the regular meeting of this Governing Body will reconvene;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Westampton Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

(Check applicable reason)

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_);

Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

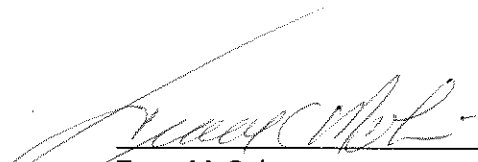
Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective employee or employee employed or appointed by the Board, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Westampton Township Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Westampton Township Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Westampton Township Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Tracy L. McGuire, Board Secretary, do hereby certify the above to be a true and correct copy of a resolution adopted by the Westampton Township Board of Education at their meeting held June 10, 2019 at the Westampton Middle School, 700 Rancocas Road, Westampton, New Jersey.



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Tracy McGuire  
Board Secretary